



Village of Barneveld Police Department
403 East County Hwy ID, Barneveld WI 53507

SPECIAL EVENTS PERMIT APPLICATION

Event Name: _____ Date: _____

Location: _____

Time: _____ Number of People Expected: _____

Contact Person: _____ Phone: _____

Type of Support requested from Village Personnel:

☐ Traffic Control ☐ Medical ☐ Security ☐ None ☐ Other: _____

Permit Procedures

1. Event Sponsor must provide proof of liability insurance with the application.
2. A **\$25 non-refundable permit** fee is due with application.
3. All state statutes and laws regarding Rules of the road must be followed if the road remains open during the event.
4. If the event requires traffic control or detours, the event sponsor will be responsible for the posting of all detour signage and routes.
5. Event Sponsor is responsible for checking the streets and location of the event for hazards and contacting the appropriate agency to mitigate those hazards.

Hold Harmless Agreement for use of Village Streets

1. The event sponsor recognizes and acknowledges that the Village of Barneveld does not control the occurrence, location, duration, or other factors relating to the event.
2. The event sponsor agrees to Hold Harmless, the Village of Barneveld, Its Board Members, its agents and employees from any/all claims, lawsuits, proceedings, and expenses of any kind or descriptions including attorney fees which may be brought or made on account of injury, death, damages because of the event.
3. I certify that the information I have provided on this application is accurate and complete. I certify that I have notified all other municipal jurisdictions of this event for usage of roads under their jurisdiction authority. I understand that this permit may be denied or revoked for providing false or incomplete information.

Signature: _____ Date: _____

Office Use Only

Date Received: _____ ☐ Granted ☐ Denied Reason: _____

Police Chief: _____ Date: _____

Public Works Director: _____ Date: _____